

LEADERSHIP TRANSITION AUDIT

Name:
Organization:
Role in the Organization:

For each question below, circle the number that best fits your opinion as to how true the statement is for your organization.

Statement	Rating Scale				
	Absolutely True	Somewhat True	Somewhat Untrue	Absolutely Untrue	Don't Know
The organization has a history of handling change well.	1	2	3	4	5
When faced with new and challenging situations, the organization forgets turf-issues and solve problems.	1	2	3	4	5
There is a pretty widely understood vision of what the organization is seeking to become and to accomplish.	1	2	3	4	5
If there was a catastrophe tomorrow and your organization lost its executive, you would have a contingency plan in place.	1	2	3	4	5
There is a committee of the board that is designated to work on leadership transition issues.	1	2	3	4	5
Succession planning is a regular agenda item for board meetings.	1	2	3	4	5
Succession planning is reviewed on an annual basis.	1	2	3	4	5
Succession planning is part of the strategic planning process.	1	2	3	4	5
Coaching has been provided for your organization's leaders during transition periods.	1	2	3	4	5
A plan for cross-training leaders in the organization has been developed.	1	2	3	4	5
A succession planning policy is in place.	1	2	3	4	5
Total					

- 11 Your organization is prepared!!
- 12-20 Your organization is on the right track—Keep it up!!
- 21-36 Don't despair—your organization is average.
- 37-55 Your organization needs to get cracking!!

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